

# Client Funding Account and Authorization to Debit/Credit Agreement

Client Name: \_\_\_\_\_ Company Code: \_\_\_\_\_

Additional Applicable Company Codes: \_\_\_\_\_

With respect to the services for which Tandem HR, LLC (“Tandem”) has been engaged as described in the services agreement or other accords between TANDEM and Client (each, a “Service” and collectively the “Services”), Client agrees to ACH debit for collection of (1) payroll tax obligations, (2) payroll obligations and Client agrees to the ACH debit for collection of the applicable fees for the Services, all pursuant to this *Client Funding Account and Authorization to Debit/Credit Agreement*. Such debits will be initiated by TANDEM out of Client’s applicable account specified below (the “DDA Account”) at the financial institution specified below (“BANK”). Additional authorizations may be required by CLIENT’S BANK(s) authorizing ACH (fees for services) transactions. Client understands and acknowledges that the implementation and ongoing provision of Services are conditioned upon Client funding Services.

BANK is authorized to charge the DDA ACCOUNT in accordance with the ACH provisions of this Agreement.

NOTE: CLIENT may be contacted by a TANDEM representative to make arrangements for a wire transfer of funds for impounds exceeding the established dollar limit for processing by ACH. Such dollar limit shall be determined by TANDEM in its sole discretion. In the event a single impound exceeds the established threshold for ACH processing, CLIENT agrees to wire TANDEM in accordance with this Agreement.

### CLIENT BANK INFORMATION

<b>BANK Transit/ABA #</b>	<b>BANK Account #</b>
<b>BANK Name</b>	<b>BANK Contact</b>
<b>BANK Address</b>	<b>BANK Phone</b>
<b>Authorized Amount</b>	

In consideration of each BANK’s compliance with this authorization, CLIENT agrees that such BANK’s treatment of any charge, and such BANK’s rights with respect thereto, shall be the same as if the charge were initiated personally by CLIENT, and that if any charge is dishonored, whether with or without cause, such BANK shall be under no liability whatsoever. In addition, CLIENT authorizes TANDEM to credit the applicable DDA ACCOUNT when necessary, at TANDEM’s sole discretion, for any refund or credit amount due CLIENT. CLIENT acknowledges and agrees that, notwithstanding anything to the contrary, CLIENT’S right to refund under any State law shall first be subject to any offset for funds due to TANDEM with respect to any previous transactions completed on Client’s behalf by TANDEM, and subject to the terms and conditions of this Agreement and any other agreement between CLIENT and TANDEM. This authorization shall remain in effect unless and until revoked in writing by an authorized representative of CLIENT and until the applicable BANK(s) and TANDEM have each received such notice and have had reasonable time to act upon such notice.

Client Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Client Representative Name & Title: \_\_\_\_\_  
(Must be an authorized signatory on the accounts listed above)

### ACH Debit Filters – Tandem HR Company ID’s

For various reasons, including fraud and asset protection within financial institutions, it is becoming more common that account holders in the United States, in particular businesses; request that their bank set up a “debit filter” on their bank account. The intention of the debit filter is to block all unauthorized ACH debit transactions to a specific account, making it less likely that an account holder will incur fraud. For ACH transactions that an account holder wants to be debited from their account, the account holder will give a listing of ACH ID’s to their bank, which will allow authorized debits to process. These debit transactions, or ACH ID’s, are identified by a 10-digit company ID. Tandem uses various accounts to send debits to our client’s accounts and has multiple company ID’s attached to these accounts. Tandem has no visibility of knowing if our clients have a filter set up on their account. If you have debit filters on your account, please forward the following Company ID’s to your bank for set up. It is advisable that you set up all ID’s associated with Tandem’s entities.

#### TANDEM BANK INFORMATION

ABA	Entity Name	ACH Company ID
071006486	Tandem HR, Inc.	1205628549
071006486	Professional Employer Services, Inc.	1364233864
071006486	Professional Employer Services II, Inc.	1273034824
071006486	Tandem Professional Employer Services, Inc.	1363968652
071006486	Tandem Professional Employer Services II, Inc.	1363987489
071006486	Tandem Professional Employer Services III, Inc.	1364477965
071006486	Tandem Professional Employer Services IV, Inc.	1770638961
071006486	Tandem Professional Employer Services V, Inc.	1203024648
071006486	Tandem Professional Employer Services VIII, Inc.	1208009049
071006486	Tandem Administrative Management Group	4203613025
071006486	Tandem PES of Illinois, Inc.	1362690011
071006486	QTI Human Resources, LLC	4391817512
071006486	Midwest Administrative Solutions, LLC	1205747350
071006486	MidwestHR, LLC	1880457743
071006486	Midwest Ventures, LLC	1300236638